

How to Use Statewide Contract VEH84, Fuel Card & Fuel Management Services

Contract #: VEH84 **Contract Duration:** 09/01/2012 to 04/30/2016

MMARS #: VEH84* **Options to renew:** None

Contract Manager: Lisa Baker Lisa.Baker@state.ma.us

This contract contains: Environmentally Preferable Products (EPP) and Prompt Payment Discount Programs

Last change date: 9/14/2015

Contract Summary

This is a full service contract to provide Fuel Cards and Fuel Management Services to the Commonwealth of Massachusetts and Eligible Entities as users of fleet vehicles

Benefits and Cost Savings

- Numerous Payment Timing Rebate discounts (See timing rebates on next page)
- Volume Rebates high volume pump transactions (See volume rebates on next page)
- Additional savings for using Gulf and Gulf Cumberland Farms (See Gulf rebates on next page)

Who Can Use This Contract?

Applicable Procurement Law: MGL c. 7, § 22; c. 30, § 51, § 52; 801 CMR 21.00

Eligible Entities:

01. Cities, towns, districts, counties and other political subdivisions
02. Executive, Legislative and Judicial Branches, including all Departments & elected offices therein;
03. Independent public authorities, commissions and quasi-public agencies
04. Local public libraries, public school districts and charter schools;
05. Public Hospitals, owned by the Commonwealth;
06. Public institutions of high education
07. Public purchasing cooperatives;
08. Non-profit, UFR-certified organizations that are doing business with the Commonwealth;
09. Other states and territories with no prior approval by the State Purchasing Agent required; and
10. Other entities when designated in writing by the State Purchasing Agent.

How to Use This Contract?

In order to use this contract, eligible entities are required to submit credit applications directly to Wright Express. Upon completion of a credit application the contract user should call Wright Express directly to place an order for fuel cards and refer to Statewide Contract VEH84. Fuel cards are restricted

to the purchase of fuel only with end users encouraged to take advantage of savings through the use of Gulf and Cumberland locations as shown below.

Pricing and Purchase Options

Payment Timing Rebates

Under this contract, there are special Payment Timing Rebates, which range from 0 calendar days at .39% discount up to 25 calendar days at .015% discount. Payment Timing Rebates are processed by the vendor and reflected monthly in arrears on invoices. The Rebate Schedule is located under the Comm-PASS Vendor tab.

Volume Rebates

Volume rebates of monthly retail transactions are processed by the vendor and reflected monthly in arrears on invoices for the following monthly gallon usage:

1 to 699,999 gallons 1.09%	700,000+ gallons 1.15%
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Gulf Rebates

Gulf Oil discounts are processed and applied monthly in arrears as above and the discounts are as follows:

- \$0.03 off per gallon at all **Gulf locations** on the Massachusetts Turnpike
- \$0.03 off per gallon at all other **Gulf Cumberland Farms** locations in Massachusetts
- \$0.02 off per gall at all **other Gulf Oil locations** in any state

Locations of these stations can be found under the Vendor tab.

Additional Information

• **Awarded Vendor:**

Wright Express Financial Services

Contact: Jodi Coward

Phone: 207-523-6612

Email: Jodie.Coward@wrightexpress.com

Comments and Complaints:

Contract user Comments and/or Complaints regarding any aspect of this contract can be emailed directly to the Wright Express Contract Manager, noted above, and copied to the OSD Contract Manager, Kathy Reilly at kathy.reilly@state.ma.us.

Strategic Sourcing Services Team Members

Bob Impemba	MassDOT	Robert.Impemba@state.ma.us
Gladymar Parziale	OSD	Gladymar.Parziale@state.ma.us
Joe Suppa	DCR	Joseph.Suppa@state.ma.us
Joe Talbot	OSD	Joseph.Talbot@state.ma.us

Karl Brenner
Marcia Deegler

POL
OSD

Karl.Brenner@state.ma.us
Marcia.Deegler@state.ma.us